

How to Avail of the Service:

No.	Client Steps		Office/Person Responsible	Office Location
1.	Secure Application Form		Frontline Officer/ download application form from the DTI Website (www.dti.gov.ph)	POCB Makati
2.	Submit duly accomplished application together with supporting documents	Pre-screening of submitted application	Pre-screener	POCB Makati
	Evaluation & recommendation	Prepare evaluation report & recommend		