

GUIDELINES ON THE ASSESSMENT OF INDIVIDUAL PERSONNEL

I. Scope and Coverage

ELIGIBILITY CRITERIA.

full

three (3) months but less than nine (9)

months

pro-rata

Length of Service	% of PBB	Valid Reasons

recipient

RATING PERIOD

PERFORMANCE RATING

not

III. 360° Behavioral Assessment: Ranking Scheme (BARS)

levels

number

size

TYPE	Unit / Group Size	Ranking Scheme (Within Unit)	Hierarchy of Positions	Ranking Forms / Groups
A				
B				
C				

Ranking Scheme Options based on Unit Size:

Type A (360° BAR). 0

Type B (360° BAR).

Type C (360° BAR).

IV. Individual Performance Category

	BEST BUREAUS	BETTER BUREAUS	GOOD BUREAUS

V. Other/Special Provisions:

*360° Feedback Cross-Functional Group Ranking/Composite Ranking
MSG/OSEC Heads.*